

V&A East Community Engagement Intern

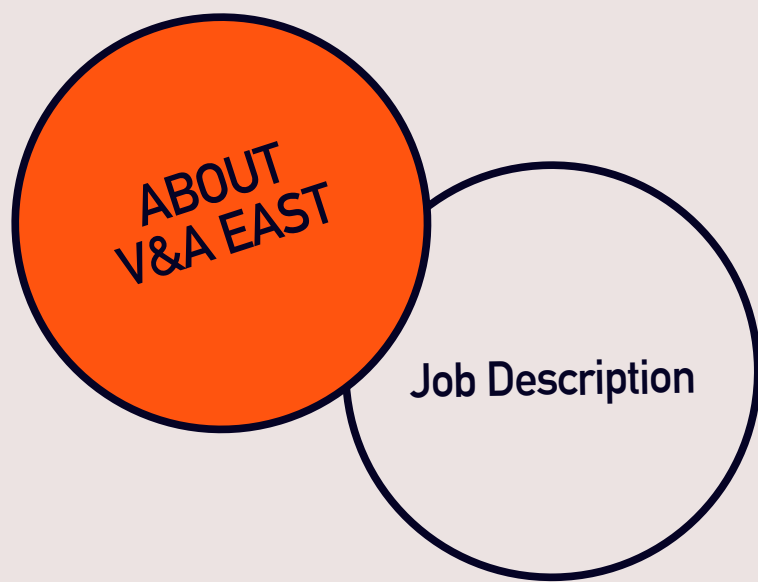
Location of role:
London, E20 3AX

Placement hours: 36

Working pattern:
F/T Mon-Fri
9:30-5:30pm

Placement length:
12 months

Salary: £13.15/hour



One of the world's most significant new cultural projects, V&A East, will open in 2025 at the Queen Elizabeth Olympic Park, Stratford, East London.

V&A East Storehouse offers a new immersive and hands-on museum experience, revolutionising access to V&A collections, as well as housing The David Bowie Centre for the Study of Performing Arts.

A short walk across the park, V&A East Museum will imagine new ways to relate art, design, fashion and performance to society and everyday life today, focusing on highlighting under-represented movements and voices, and presenting a diverse range of perspectives.

By leading cultural conversations and supporting the creation of new work, V&A East Museum and V&A East Storehouse will be a catalyst for creativity and a space to platform new ideas. V&A East will be a creative campus and social space embedded within its local community, focusing on equipping young people with the interest, knowledge, and skills they need to flourish creatively.

www.vam.ac.uk/info/va-east





The Community Engagement Intern will play a key role in supporting the Learning & Engagement Team. Assisting with the preparation and delivery of projects that are designed to inspire and connect with the diverse communities of East London. Through working with the museum's collections and creative practices, our aim is to create meaningful impact and lasting relationships with the local communities of East London.

This position requires involvement and collaboration across the V&A East's learning and engagement programmes, including community projects and public events.

TASKS AND RESPONSIBILITIES

- Assist the Learning & Engagement Team with the delivery and organisation of the pre- and post-opening programmes for V&A East.
- Assist with delivering creative workshops and events with schools, young people, and community groups in East London including Your Collection School Tours, Youth Collective and Make Space.
- Organisation and preparation of resources and materials, project research and workshop evaluations.
- Assisting with collecting, transportation, and management of objects for the 'Your Collection' Schools Tours, ensuring careful object handling on school sites.
- Carrying out administrative tasks as required across schools, young people, and community programmes such as documenting, data

management, finance support and evaluations.

- Shadowing colleagues across the Learning & Engagement team and attend internal and external meetings and events.
- Contribute to V&A East blog and write posts regarding Community Engagement programmes and workshops.
- Actively contributing to developments that support the V&A's strategy for widening access, inclusion, and diversity within V&A East's Learning and Engagement Programmes.
- Assist in running agency awards submissions.

SKILLS AND EXPERIENCE

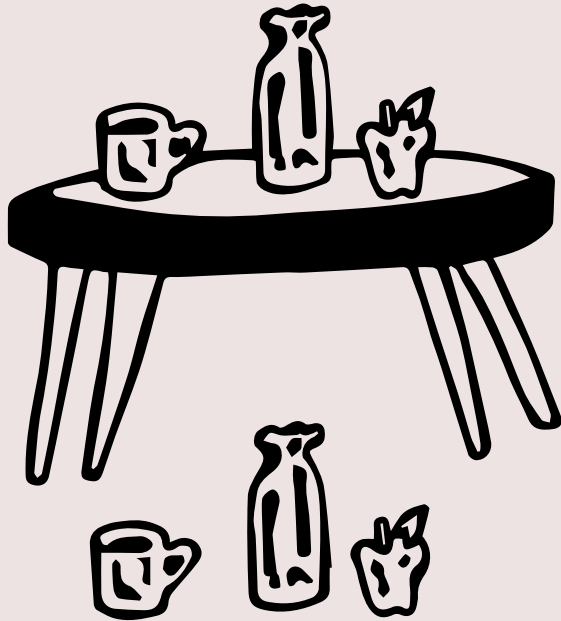
- A demonstrable interest in a career in museums, galleries, or the cultural sector.
- A demonstrable interest in engaging with young-people and/or community groups.
- An interest in the administration and delivery of audience engagement activities.
- Enthusiastic, self-starter approach to work.
- Excellent communication and interpersonal skills.
- Practical organisational skills, including fluency in MS Office Word and Excel and the ability to learn to use financial and collection management systems following training.
- Respecting of others' expertise, time, perspectives, and contributions.
- Taking initiative and responsibility for delivering on actions.
- Ability to adapt to working well with new people in a collaborative, understanding and engaging way.
- Ability to work independently and across different sites.
- Interest working with schools, young people, and community groups.



BENEFITS

- Generous pension scheme: post-probation 5.5% employee contribution, 10% employer
- Generous holiday: 29 days plus bank holidays
- Flexible working options
- Tickets to V&A exhibitions for you, your friends or family
- 25% discount on V&A shops
- Give as you earn scheme (tax free charity donation scheme)
- An interest free season ticket or bicycle loan
- An interest free rental deposit loan
- Free safety check and small repairs to your bike with Dr Bike
- A wide range of training and professional development opportunities (apprenticeships, online training hub, regular training courses)
- Several staff diversity networks which bring together everyone at the with a shared interest in an equality issue to exchange information, support and influence positive change throughout the organisation. Members of staff diversity networks play an important role in promoting dignity and respect and understanding of diversity and inclusion at the V&A. Current staff diversity networks include: Disability Action Group, Anti-Racism Taskforce, Decolonisation Reading Group.
- An Employee Assistance Programme which provides information and support on a range of topics, from health and fitness to finance, childcare and counselling. This free, confidential service is available to all our employees online and on the phone 24/7 and includes a bullying and harassment helpline.





STEP is a training programme for young East Londoners local to the Olympic Park, who are ready to bring ideas, creative energy and perspectives to the creative and cultural sector.

YOU MUST BE

- Aged 18 to 30
- Resident of Hackney, Newham, Tower Hamlets and Waltham Forest and have attended school or college in these boroughs

Through STEP, you'll get paid London Living Wage over a 12-month training programme to develop a range of skills and creative approaches and build on your network across different organisations or departments. You'll complete a work-based placement, grow as part of a peer network, take part in regular professional development workshops, and get a budget to produce a collaborative project. We'll also connect you with a specialist industry mentor, provide careers coaching and continue to offer support as part of our community after the programme.



Complete our STEP application form by 10am on Friday 19 July 2024.

You can upload video or audio responses.

FOR MORE INFORMATION

If you require information in an alternative format, or want to speak to us about any access requirements, please contact us at goodgrowthhub@anewdirection.org.uk

Go to the Good Growth Hub website to find out more here about the STEP programme, book in to attend one of our information sessions, hear from STEP alumni and read out application guide for some expert tips.

<https://goodgrowthhub.org.uk/what-we-do/programmes/step-11>