



**A NEW  
DIRECTION**  
We create opportunity



**STEP**

**ual:** london college  
of fashion

# UAL: London College of Fashion

## Digital Content Production

Location of role: 105 Carpenters Road, Stratford, E20 2AR

Placement hours: 40

Working pattern: Mon-Fri 9-5pm

Placement length: 12 months

Salary: London Living wage

## About

University of the Arts London is a vibrant world centre for innovation, drawing together six Colleges with international reputations in art, design, fashion, communication and performing arts.

London College of Fashion is extremely proud to be a global leader in fashion education, research and consultancy. We have been nurturing creative talent for over a century, offering courses in all things fashion. With over 70 undergraduate and postgraduate degrees across every subject, we encourage our students to examine the past and

challenge the present. To have inventive, assertive ideas that challenge social and political agendas. We give them the skills, opportunities – and above all, the freedom – to put those ideas into practice.

This is a great opportunity to be a part of LCF and experience life at the forefront of fashion education.

## About the role

- To actively report to the LCF Video Content Production team on a daily basis and positively participate in team daily updates on ongoing projects and requests.
- To respond orally (by phone), in writing and face to face to a range of enquiries relating to content production requests in a positive, cordial (polite) and professional manner to all members of staff and students.
- Provide a range of technical assistance to team members in production or post-production duties, by being engaged in team work around producing a range of content from learning content, live event capture, research/innovation content and marketing content.
- Be prepared to work on or off site, or, wherever work is taking place and be flexible where possible with start and finish times to accommodate required current projects.
- Take an active role in learning the required skills to support content production duties such as long-form digital capture methods, transfer and upload of long-form digital assets, and learning live event, production and post-production workflows.
- To assist in keeping all content production equipment and affiliated office equipment tidy and in a safe and secure order, reporting anything missing, damaged, or of a security concern.
- Assist and participate in wider Learning Technology team duties, including support or administrative duties whenever required and help communicate to senior members of the team in cases of high demand.

### **General**

- It may be necessary to work across several different UAL sites as well as other institutions

## About STEP

STEP is a training programme for young East Londoners local to the Olympic Park, who are ready to bring ideas, creative energy and perspectives to the creative and cultural sector.

You must be;

- Aged 18 to 30
- Resident of Hackney, Newham, Tower Hamlets and Waltham Forest
- We welcome applicants who have been educated outside of the above boroughs but priority will be given to those that have attended school or college in these boroughs

Through STEP, you'll get paid London Living Wage over a 12-month training programme to develop a range of skills and creative approaches and build on your network across different organisations or departments. You'll complete a work-based placement, grow as part of a peer network, take part in regular professional development workshops, and get a budget to produce a collaborative project. We'll also connect you with a specialist industry mentor, provide careers coaching and continue to offer support as part of our community after the programme.

## How to apply

Complete our STEP application form by **5pm** on **Sunday 30 March**, you can upload video or audio responses.

### [STEP application form](#)

## For more information

If you require information in an alternative format, or want to speak to us about any access requirements, please contact us at [goodgrowthhub@anewdirection.org.uk](mailto:goodgrowthhub@anewdirection.org.uk)

Go to the Good Growth Hub website to find out more here about the STEP programme, book in to attend one of our information sessions, hear from STEP alumni and read out application guide for some expert tips.

<https://goodgrowthhub.org.uk/programmes/step>



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